



Privacy Policy

Inspire Joy – Educational Therapy & Consulting values the significance of safeguarding your personal information and acknowledges the trust you place in us when sharing such details. We will manage the collection, security, quality, use, and disclosure of personal information in accordance with the Privacy Act 1988 (Cth) ("the Act") and this Privacy Policy. This policy is designed to offer a broad understanding of how we handle your personal information. By engaging in services from Inspire Joy – Educational Therapy & Consulting and/or providing your personal information, you agree to us handling your personal information as outlined in this Privacy Policy.

In the course of our interactions, we may collect personal information about you, including details such as your name, date of birth, contact information, payment details, and other pertinent information necessary for our services. With your consent, we may also collect personal information about your child from third parties, such as teachers or other allied health practitioners. If you provide personal information about a third party, you affirm that you have obtained the person's consent for us to collect and handle their personal information in accordance with this privacy policy.

We will collect, store, use, and disclose your personal information for the purposes for which we collected it and other related purposes that you would reasonably anticipate. These purposes generally include tailoring a therapeutic program for your child's individual needs, sending appointment reminders, managing accounts and processing payments, communicating regarding your child's therapeutic program, and responding to your inquiries.

By providing your personal information, you consent to us using it for these purposes, though you may inform us if you prefer not to receive such communications. Your personal information may be stored electronically or in hard copy, and we take reasonable measures to securely store it, protecting against unauthorized access, modification, disclosure, and other forms of misuse. We commit to destroying or permanently de-identifying your personal information when it is no longer needed for its original purpose. Retention beyond this point



may occur for legal compliance, insurance, corporate governance, fraud prevention, and dispute resolution.

If you believe your personal information is inaccurate, incomplete, out-of-date, irrelevant, or misleading, you can request an update or correction. Similarly, you may request access to the personal information we hold about you, and we will generally provide access unless limited by law. Requests should be made in writing, and no fee is incurred for requesting access.

This Privacy Policy may be amended, modified, or replaced at any time, and it is advisable to review it regularly. Your continued use of our services after such changes implies acceptance of the updated policy.

For complaints regarding the handling of your personal information, please contact us at the details below. We will acknowledge receipt of your complaint and provide a response within 14 days of receiving it. For further information or additional complaints, you can reach us by telephone at 0400 328 648 or via email at ejreardon85@outlook.com.

Next review date: January 2028